

Free move-out checklist

The list our crews work from, room by room, with space for your own photos.

Kitchen

7

- ☐ Inside the oven, racks and broiler drawer
- ☐ Stovetop, knobs and range hood
- ☐ Inside the fridge and freezer (you empty and unplug it)
- ☐ Cabinets and drawers, inside and out
- ☐ Counters, backsplash, sink and faucet, descaled
- ☐ Microwave inside and out
- ☐ Dishwasher door, edges and gasket

Your photos

Taken at _____ : _____

Bathrooms

4

- ☐ Tub, shower, tile and glass, descaled
- ☐ Toilet inside, outside and base
- ☐ Sink, vanity inside and out, mirror and medicine cabinet
- ☐ Exhaust fan cover

Your photos

Taken at _____ : _____

Every room

6

- ☐ Baseboards wiped by hand
- ☐ Doors, frames, handles and switch plates
- ☐ Window sills
- ☐ Closet shelves and rods
- ☐ Radiator and AC unit, outside surfaces
- ☐ Floors vacuumed and mopped, corners too

Your photos

Taken at _____ : _____

Whole apartment

3

- ☐ Light fixtures we can safely reach
- ☐ Cobwebs, ceiling corners and vent covers
- ☐ Clean-day trash bagged and left where your building wants it

Your photos

Taken at _____ : _____

Before clean day

5

- ☐ Move your things out, or note what's staying
- ☐ Empty and unplug the fridge 12 hours ahead
- ☐ Keep the power and hot water on
- ☐ Tell your doorman or super about clean day
- ☐ Sort out a key, fob or lockbox

Not on the card

Repairs, patching or painting

Carpet or upholstery shampooing

Mold, pest or biohazard work

Hauling junk, furniture or bulk trash

Exterior windows

Post-renovation dust

Moving help

Checklist by Neat Exit, neatexit.com. Doing it yourself? Photograph each room when you're done, with the date visible. General information, not legal advice.