

Move-out report

Apartment

1 BR, 1 bath · New York, NY

Cleaning company

Named in your report

Clean

Sat, Nov 28, 2026 · 9:12 a.m. to 1:41 p.m.

Photos

34 · SHA-256 on file

1 Summary

✓ Job-card items checked

20 of 20

! Items flagged

1

○ Landlord deadline

Mon, Dec 14, 2026

○ Re-clean window open until

Sat, Dec 5, 2026

2 Room by room

Kitchen

7 of 7 · 9 photos

✓ Inside the oven, racks and broiler drawer

1:02 p.m.

✓ Inside the fridge and freezer

1:04 p.m.

✓ Cabinets and drawers, inside and out

1:05 p.m.

✓ Counters, backsplash, sink and faucet, descaled

1:06 p.m.

Bathroom

4 of 4 · 7 photos

✓ Tub, shower, tile and glass, descaled

1:15 p.m.

✓ Toilet inside, outside and base

1:16 p.m.

✓ Sink, vanity, mirror and medicine cabinet

1:17 p.m.

Bedroom and living room

6 of 6 · 14 photos

- ✓ Closet shelves and rods 1:24 p.m.
- ✓ Baseboards wiped by hand 1:29 p.m.
- ✓ Floors vacuumed and mopped, corners too 1:31 p.m.

3 Flagged

! Scuff by the entry door

Lower panel, inside face. Not removable without paint, so left as is. The same scuff appears in the move-in photos.

Photo 33 · 1:36 p.m. · also in the move-in photos, Aug 31, 2024

4 Your landlord’s deadline

Keys back
Mon, Nov 30, 2026

14 days

Deposit or itemized statement due
Mon, Dec 14, 2026

Under New York General Obligations Law § 7-108(1-a)(e). Inspection window, if you gave at least two weeks’ notice: Monday, November 16 to Monday, November 23.

5 New York’s deposit rules, on one page

A deposit can’t be more than one month’s rent.

14 days after you move out: deposit back, or an itemized statement. Miss it, and the landlord loses the right to keep any of it.

No deductions for ordinary wear and tear. In a dispute, the landlord shows a deduction was reasonable.

Rent-controlled apartments and some senior housing follow different rules.

[The full New York page](#), with sources.

6 Request letter template

[Today's date]

[Landlord or management company]

[Their mailing address]

Re: Security deposit for [apartment address and unit]

I moved out of [apartment address and unit] and returned the keys on [keys-back date] .
My security deposit was [deposit amount] .

Under New York General Obligations Law § 7-108(1-a)(e), a landlord has 14 days after a tenant moves out to return the deposit or give an itemized statement of any amount kept, with the reasons.

As of today I haven't received [the deposit / an itemized statement] . Please send [the deposit / the balance and an itemized statement] to [your mailing address or payment details] by [date] .

I have a dated photo record of the apartment's condition when I moved out and can share it.

[Your name]

[Your phone or email]

General information in fill-in-the-blanks form, not legal advice. You fill it in and send it yourself; we never contact your landlord.

7 Photo log

#	Room	Received (ET)	SHA-256
07	Kitchen	1:02:18 p.m.	9f2c41d8...b3e07a
09	Kitchen	1:04:40 p.m.	0d7e9a15...c41f22
19	Bathroom	1:15:07 p.m.	41aa07e2...5d19c4
24	Bedroom	1:24:31 p.m.	e8b3302c...7a90d1
31	Living room	1:31:46 p.m.	5c66f1b9...02e3af
33	Entry	1:36:02 p.m.	b71d48e0...9c5e16

28 more photos in the full file. Fingerprints are shortened in this sample; real reports print them in full.